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**MEMORANDUM**

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**TO:** SOUTHERN NAZARENE UNIVERSITY STUDENTS, FACULTY, STAFF AND FRIENDS  
**FROM:** STUDENT DEVELOPMENT  
**SUBJECT:** HOUSING SIGN UPS FOR SUMMER 2010; ACADEMIC YEAR 2010-2011  
**DATE:** 3/31/2010  
**CC:** PRESIDENT'S CABINET

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The offices of Student Development and Housing announce important dates and processes regarding the Housing signup/assignment procedure for summer and academic year 2010/2011. Below is more detailed information on the housing signup process for summer '10, fall/spring '10-'11, and married student housing. Students may also refer to Housing website at [snu.edu/housing](http://snu.edu/housing) with the pertinent information regarding each living area, important dates and pricing structure.

It is advised that students who are contemplating living off campus, but do not fall into one or more of the following criteria should sign up for on campus housing in April:

- ✓ **22 or turning 22 years of age before spring commencement 2011**
- ✓ **Living with parent/grandparent/guardian**
- ✓ **Married or getting married fall 2010**

**Students who do not meet these criteria are not guaranteed to live off campus regardless of previous exceptions granted during the off campus housing application process.** Failing to be proactive and sign up for on-campus housing in April will lead to students having a less desirable housing assignment in the fall. Apartment and town home housing is limited and will be full after Housing drawings conclude in April.

Additionally, ALL STUDENTS signing up for campus housing MUST HAVE a verified course schedule for fall 2010. The Housing office will confirm with the Registrar's office that all students applying to live on campus will have a verified course schedule. Please ensure your eligibility to sign up for housing by registering for classes before the appropriate Housing sign up night.

### **Fall/Spring 2010-2011 All Housing Sign Ups**

On Tuesday, April 27, 2010 beginning at 5 p.m. in the Webster Commons Heritage Room, **ALL HOUSING SIGN UPS** will take place for on campus housing. *This is a change from years past where the sign up process was spread over two separate nights.* **Students wishing to live on campus need to complete and submit a Housing Application along with a copy of their class registration by Friday, noon, April 16, 2010.** Housing applications will be available in the Student Development Office beginning Tuesday, March 30, 2010. Students who do not have a verified course schedule for fall 2010 WILL NOT BE ALLOWED to participate in the housing sign-up process. Students will sign up in roommate pairs for all living areas except for Asbury apartments. Asbury residents will be asked to sort by groups of 6 students (three roommate pairs). Imel residents will sign up in pairs and indicate a townhome preference.

The following is the criteria used to prioritize the 836 beds available on the SNU campus (students will be emailed an appointment time to sign up based on points by Friday, April 23<sup>rd</sup>, 5 p.m.):

- Only junior/senior students by credit (for fall 2010) will be allowed to sign up in the apartment area.
- There will be a limited number of apartment spaces (Asbury, Imel and Chapman) reserved for future junior/senior transfer and/or International students prior to the signup process.
- Spaces will be reserved for new students prior to the signup process.
- Students will receive 1 point for each semester in college, 1 point for class status as of January 1, 2010 (junior = 3 points), and their GPA (Example: Jan Student has 100 credit hours as of Jan 1, 2010, been enrolled at SNU for 5 semesters, and has a GPA of 3.19. Her points are: 4 for senior status, 5 for semesters at SNU, and 3.19 for GPA equaling a total of 12.19 points.)
- Students will be ranked based on points of roommate pairs, and for Asbury all 6 student points will be added together to create a ranking.
- Roommate pairs with the highest point total will pick their housing first and the spaces will be assigned in rank order until all spaces have been reserved.
- Students who are not present at time name is called will be moved to the bottom of the list.

At least one student from the roommate pair must be present for housing signups (unless both are studying abroad). It is encouraged that all students are in attendance however, as a housing contract must be signed for all students wishing to live on campus within 3 days following the housing assignment or the students will forfeit their space. Failure for either roommate to sign a housing contract will result in both roommates losing their preferred space.

*\*\*\*It is important to note that we intend to house all students wishing to live on campus for fall/spring 2010/11 however we will be operating at full capacity so housing preference will be based on the point system above. Students who choose not to attend the housing sign-up night will be assigned a space from the remaining available.*

## **Summer Housing 2010**

Summer Housing applications will be available in the Student Development Office beginning Tuesday, March 30, 2010. Students must present a verified course schedule for summer 2010 to receive priority. Students are encouraged to sign up in roommate pairs. Students signing up individually will be placed with a roommate. Summer housing will be offered to students beginning Monday, May 17, 2010 and closing Wednesday, August 18, 2010. Temporary housing will be provided for students in the interim between spring move out and summer move in, and summer move out and fall move in dates. Space is limited and will be available to students who fall within the following preference guidelines:

Preference given to:

- 1) Full time (three-month enrolled) contract signing students and/or international students.
- 2) Part time (month to month enrolled) contract students if space is available.
- 3) SNU Students who are not enrolled in summer school will be accepted if space is available after all enrolled students are served.

Chapman Apartments are the spaces targeted for summer housing. 102 total beds are available for summer housing. The rate charged for summer housing is \$250 per month per student and students must have a roommate. Students wishing to sign a three month contract with the university for the whole summer will receive a discount and be charged \$600 for the summer, a \$150 savings.

## **Married Student Housing 2010-2011**

Married students are a very important subgroup of the undergraduate population at SNU. The Housing office is working with the University to target University owned spaces for married students to occupy at a competitive rate in the surrounding area. Spaces are currently being targeting in coordination with the Office of Financial and Business Affairs. Available housing options will be university owned apartments, duplexes and houses in the vicinity of campus. More information is available by contacting Robyn Riley at [rrileysnuedu@gmail.com](mailto:rrileysnuedu@gmail.com).