

Direct Subsidized and Unsubsidized Loans  
**Complete Entrance Counseling and MPN**

If you are accepting a federal direct subsidized or unsubsidized loan on your financial aid package for the first time, you are required to complete loan entrance counseling ***and*** the loan agreement commonly referred to as the master promissory note (MPN).

Please follow these instructions to complete loan counseling:

- Go to [studentaid.gov](http://studentaid.gov) and log in with your FAFSA username and password.
- Under “Complete aid process,” click on “complete entrance counseling.”
- Click “start” and follow the steps to completion.

Please follow these instructions to complete the MPN:

- On [studentaid.gov](http://studentaid.gov), under “complete aid process,” click on “MPN for undergraduates.”
- Click “start” and follow the steps to completion.

SNU will receive verification of completion within 24 hours, at which time your student loans should accurately reflect on your student account if the loans have already been accepted. If you need to take action on your student loans (accept or decline), please log in with your SNU username and password on [my.snu.edu](http://my.snu.edu). Click on “Self Service,” click on “Financial Aid,” then click on “Review and accept financial aid package” on your financial aid checklist.

If you have any questions about this information, contact the financial aid office at 405-491-6310 or by email at [finaid@snu.edu](mailto:finaid@snu.edu).